



TÉCNICO CORPORATION
FREIGHT ROUTING GUIDE

The vendor is required to follow the instructions listed in this routing guide. Not following this guide, such as using unapproved carriers, not completing bill of lading as directed (include PO numbers) can result in the vendor being billed for the freight charges and/or a negative impact on invoice payment for the provided material.

Transportation Logistics Coordinator:

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SHIPMENTS BY GROUND WEIGHING 70 LBS. OR LESS: SHIP UPS COLLECT

SHIPMENTS BY GROUND WEIGHING MORE THAN 70 LBS:

Técnico's standard terms are FOB Shipping Point, Freight Collect for less-than-truckload (LTL) shipments.

Utilizing the by-state carrier guide, choose the preferred carriers listed by the state from which the vendor is shipping.

Example: 350 lbs. shipment from San Diego, California to Técnico's Chesapeake facility, use FedEx, Old Dominion or ABF, FOB Shipping Point, Freight Collect.

Attached are examples that show how to fill out truck Bill of Lading. Técnico's PO number must be used on all documentation.

- ☐ If the purchase order freight terms are freight collect, the shipper must not prepay and add to the material invoice.



- ☐ If the vendor prepaid and added freight to the material invoice, Técnico requires that a copy of the paid freight bill accompany the material invoice. Freight collect is the preferred method – this enables Técnico to utilize negotiated freight discounts with preferred carriers. The buyer will be notified if the vendor is not able to ship collect.
- ☐ DO NOT SHIP C.O.D.

SHIPMENTS BY AIR, FLATBEDS, EXCLUSIVE USE, RAIL, OCEAN, OR BARGE

Small air shipments weighing 70 lbs or less	Ship UPS or FedEx collect
Air shipments over 70 lbs	The transportation logistics coordinator or an authorized Técnico representative will coordinate
Shipments by flatbed or exclusive use	Contact Técnico's transportation logistics coordinator
Shipments by rail, ocean, and barge	Contact Técnico's transportation logistics coordinator
Shipments 8' or longer	Contact Técnico's transportation logistics coordinator

MANDATORY REQUIREMENTS

Técnico's Material Purchase Order number must be included on all Bills of Lading.

Purchase order numbers must be a Técnico Material Purchase Order number, not the suppliers' third party number.

RECEIVING REQUIREMENTS FOR MATERIAL SHIPPED TO TÉCNICO CORPORATION

The following are requirements for material deliveries to Técnico from suppliers. Suppliers must meet these requirements, or a delay in payment may occur.

1. Each shipment must include a legible packing list for each PO line item number of each material purchase order.
2. Two (2) copies of the packing list shall be provided, one attached to the outside of the material (box, crate, container, etc.) and the other inside the container.
3. Each packing list and each box shall contain:
 - a. Técnico's material PO number
 - b. Total number of marked containers associated with packing list
 - c. The unit of measure for the item number



BY STATE CARRIER GUIDE

STATE	FREIGHT CARRIER	STATE	FREIGHT CARRIER
Alabama	Estes, Southeastern, Saia	Nebraska	ABF, FedEx
Arizona	Estes, Old Dominion, Saia	Nevada	ABF, FedEx
Arkansas	Old Dominion, Southeastern	New Hampshire	Estes, ABF, Old Dominion
California	ABF, Old Dominion, FedEx	New Jersey	Estes, ABF, Old Dominion, FedEx
Colorado	ABF, Old Dominion, Saia	New Mexico	Old Dominion, FedEx
Connecticut	Estes, ABF, Old Dominion	New York	Estes, ABF, FedEx
Delaware	Estes, ABF, Old Dominion	North Carolina	Estes, Saia, Southeastern
Florida	Estes, Saia, Southeastern	North Dakota	Old Dominion, FedEx, Saia
Georgia	Estes, Southeastern, Saia	Ohio	Estes, ABF, FedEx, Old Dominion
Idaho	Old Dominion, FedEx	Oklahoma	Southeastern, Old Dominion, FedEx
Illinois	Estes, Old Dominion, FedEx	Oregon	ABF, Old Dominion, YRC, FedEx, Saia
Indiana	Estes, Old Dominion, Saia	Pennsylvania	Estes, ABF, FedEx, Old Dominion
Iowa	Old Dominion, FedEx	Rhode Island	Estes, ABF, FedEx
Kansas	Old Dominion, FedEx	South Carolina	Estes, Saia, Southeastern
Kentucky	Estes, ABF, Old Dominion, FedEx	South Dakota	ABF, FedEx
Louisiana	Southeastern, Estes, Old Dominion	Tennessee	Estes, FedEx, Southeastern
Maine	ABF, Estes, Old Dominion	Texas	Southeastern, Old Dominion, FedEx
Maryland	Estes, FedEx, Saia	Utah	Old Dominion, FedEx, ABF
Massachusetts	ABF, Estes, FedEx	Vermont	Estes, ABF, Old Dominion, FedEx
Michigan	ABF, Estes	Virginia	Estes, FedEx, Old Dominion
Minnesota	Old Dominion, FedEx, Saia	Washington	ABF, Old Dominion, FedEx
Mississippi	Southeastern, Estes, Saia	West Virginia	Estes, ABF, Old Dominion
Missouri	Old Dominion, FedEx, Estes	Wisconsin	ABF, Old Dominion, FedEx
Montana	FedEx, Old Dominion	Wyoming	Old Dominion, FedEx, ABF



Carrier Information:

ABF, www.abf.com, (800) 237-4274

Estes, www.estes-express.com, (866) 378-3748

FedEx, www.fedexfreight.com, (800)-393-4585

Old Dominion, www.odfl.com, (800) 348-6335

Saia, www.saia.com, (800) 765-7242

Southeastern, www.sefl.com, (800) 731-7335